



City of Bedford

Office of the Mayor

Samuel J. Craig

3/17/2020 01:00 PM

Mayor Sam Craig is working to limit the spread of the coronavirus COVID-19 in the City of Bedford government and still conduct essential services. Visitors are requested to stay home and use other means besides person to person contact to conduct city business such as phone calls, email, voicemail, night deposit, and drive thru. Mayor Craig will monitor the current situation and inform the public if this changes. By department these are the restrictions at this date and time which could change. Offices will ask that you use hand sanitizer provided after you enter the building in most cases.

City Hall – Will be open daily for phone calls at 812-279-6555 Monday through Friday from 8AM to 4 PM or email at DAndry@bedford.in.us. Front Door entrance will remain locked. Visitors with urgent needs only can ring doorbell for assistance. Those visitors will be screened at the door.

Planning Office – Located in City Hall will be open daily for phone calls at 812-275-1631 Monday through Friday from 8AM to 4PM or email at KSpires@bedford.in.us Front Door entrance will remain locked. Visitors with urgent needs only can ring doorbell for assistance. Those visitors will be screened at the door.

Clerk-Treasurer office – Located in City Hall will be open daily for phone calls at 812-275-1606 Monday through Friday from 8AM to 4PM or email at MPfeiffer@bedford.in.us. Front Door entrance will remain locked. Visitors with urgent needs only can ring doorbell for assistance. Those visitors will be screened at the door.

Director of Administrative Services – Located in City Hall will be open daily for phone calls at 812-275-1635 Monday through Friday from 8AM to 4PM or email DHenderson@bedford.in.us Visitors with urgent needs only can ring doorbell for assistance. Those visitors will be screened at the door. Employees are encouraged to contact Denise by phone.

Transportation Department TASC – TASC buses will be running daily Monday through Friday from 6AM to 6PM on an “ESSENTIAL TRAVEL” only basis. This will include travel to and from employment, medical appointments, and one trip per week to a grocery store. Dispatch number is 812-275-1633. You will be screened on the phone so the office can best plan for the trip.

Police Department – Our police force is staffed 24/7 for emergencies. The department entrance is open to the public if needed. We ask that if you have symptoms such as a cough, shortness of breath, or fever you use other means to contact us such as phone, email, or voicemail. We ask that you use hand sanitizer provided after you enter the building. Non-Emergency Calls can be made at 812-275-3311. In case of an emergency call 911.

Fire Department – Our fire department is staffed 24/7 for emergencies. The fire department entrances are locked. Non-Emergency Calls can be made at 812-275-4544. Visitors with urgent needs can ring the doorbell and will be screened by personnel if available. If no answer call 911 or go to the Police Department.

Parks and Recreation Department – The park office will be open daily 7am-11:30am and 12:30pm-4pm Monday through Friday. The phone number is 812-275-5692. Beginning Monday, March 16, 2020:

- All programs and classes through March 31 are canceled.
- All shelter rentals are cancelled through March 31.
- No new rentals will be booked prior to April 1, 2020.
- Registration for Bedford Softball Association League can be made over the phone, or by mail
- To continue offering an open-door policy, our main office at Thornton Park will remain open to individuals not demonstrating signs or symptoms of the Coronavirus; as posted at the entrance.
- Persons showing signs of the virus are asked to contact the office by phone or email.
- Individuals entering the facility:
 - Must be screened prior to entering the facility.
 - Visitors and staff are asked to follow preventative actions, such as thorough hand-washing, avoiding touching your eyes, ears, and mouth, and covering your cough or sneeze with a tissue.

- Likewise, our staff will sanitize the workplace environment by cleaning and disinfecting frequently touched objects and surfaces.
- All other City Park facilities will remain closed through March 31.

The Utilities building at 1614 L St. will be open for foot traffic for each department in that building as needed at the hours listed below at this time. We will monitor the current situation and inform the public if this changes. We ask that if you have symptoms such as a cough, shortness of breath, or fever you use other means to contact us such as phone, email, voicemail, or the drop box at the north side of the building. The drive thru will be open as well but we ask that you use hand sanitizer provided after you enter the building or before dropping items in the drive thru. The offices open in the building and hours are as follows:

Street Department – Within the Utilities Department will be open daily for phone calls at 812-279-9222 Monday through Friday from 7AM to 3:30PM or email SHenderson@bedford.in.us. You may leave a voicemail at any time. You must enter the Utilities Department through the North Door but the South Door will remain locked.

Sanitation Department – Within the Utilities Department will be open daily for phone calls at 812-279-9222 Monday through Friday from 7AM to 3:30PM or email SHenderson@bedford.in.us. You may leave a voicemail at any time. You must enter the Utilities Department through the North Door but the South Door will remain locked.

Automated Trash, Rear Loader, and special assistance routes will be picked up as scheduled at this time. Trash should be bagged inside the toter for pickup. Recycle will be picked up as scheduled at this time and must be separated. Calls for household pick-up, extra pickup or larger items will be screened when called in to best prepare our employees for pick up.

Utilities Department - Will be open daily for phone calls at 812-275-1626 Monday through Friday from 7:30AM to 4:15PM or email at bedfordutilities@comcast.net. The office is closed for lunch from 12PM to 1PM.

Conveniently Pay Utility Bills

- Pay by text and get optional text reminders
- Schedule payments for a specific future date•
- Pay by phone 24/7 at 855-667-0592

Go to: www.bedford.in.us



If you have an emergency after hours contact the water department at 812-275-7173 and someone will screen your call in order to best assist you.

Our Drinking Water is Safe - The COVID-19 virus has not been detected in drinking water. Conventional water treatment methods that use filtration and disinfection, such as our municipal drinking water system, should remove or inactivate the virus that causes COVID-19 per CDC Water Transmission and COVID-19.

Sanitary Sewers - Workers who handle human waste, sanitation or sewage will follow the CDC guidelines of basic hygiene and personal protective equipment to reduce this risk for our employees.



Alerts powered by Smart911 is the emergency notification system used by the City of Bedford to communicate with community residents during emergencies. Sign up now to receive free alerts from the City of Bedford via text message, email, and/or voice message.

Add your address to receive geo-targeted alerts regarding emergencies and boil orders.

More alerts will be added as our system progresses. After you sign up the first time, you will be notified when other alert types are added and you can opt to get those or not at that time.

Indicate how you want to be notified by text, email, and/or voice message.

Sign up to receive emergency notifications or login to update the alerts on your account at www.bedford.in.us

Click on the emergency preparedness triangle at the bottom of the page.

Let us support our local restaurants by using carry out, drive thru, or curbside service. Please be patient as these are unprecedented times for residences, businesses and our workers who are under a tremendous amount of stress. The Community will come together to help each other in these difficult times.